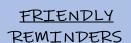
www.cornerstoneoftopeka.org

Cornerstone of Topeka, Inc.





- Rent is due on the 1st of each month with a grace period until the 6th.
- The office will be closed:
 - Jan. 1st.
 - Jan. 18th
 - Feb. 15th

Chris Palmer

chris@corner1.org Executive Director

Lisa Montgomery

lisa@corner1.org Finance Manager

Dora A. Coronel

dora@corner1.org Housing/Property Manager

Melissa M. Warrington

melissa@corner1.org Executive Assistant

Jerry Yoder

jerry@cornerlorg Maintenance/Project Supervisor

Dale Jones

dale@corner1.org Maintenance Technician

OFFICE HOURS:

Monday - Friday 8-5 785-232-1650

1195 SW Buchanan, Ste. 103 Topeka, KS 66604



If we receive your rent payment no later than 5:00 pm on the 6th of each month, you will automatically be entered to win a \$50 Walmart gift card. Pay on time for the entire year and you are entered to win a \$250 Walmart gift card. Good Luck!



October – Maria November – Marian December – Gerald Annual - Ron

A Brief Refresher

- <u>ALL</u> tenants are responsible for changing their own **light bulbs**.
- <u>ALL</u> single-family homes are responsible for changing their furnaæ filters. This time of the year would be a great time to change them.

ANNUAL HOUSEHOLD CERTIFICATIONS

As a non-profit, we are required by the State to send these forms out for completion by the tenant every year. When you receive your form, please complete, and return ASAP.

Money Orders & Cashier's Checks Reminder

Please make sure your *NAME* and *ADDRESS* are on your method of payment. It will not be posted to your account if we cannot identify who submitted the payment.

Do **NOT** sign the back of your money order or cashier's check.

Financial Hardships Due to COVID-19

Several agencies in Topeka have received funds to financially assist those affected by COVID-19. For all issues with your rent, whether partial pay or late pay, contact Lisa, Finance Manager, at 785-232-1650. If you need help with rent, utilities, or food, please contact these agencies:

Community Action: 785-235-9296

Doorstep: 785-357-5341

Catholic Charities: 785-233-6300

Let's Help: 785-234-6208 Salvation Army: 785-233-9648

CRC: 785-233-1365